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HOUSING AND EQUIPMENT OF SCHOOL LIBRARIES

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HOUSING AND EQUIPMENT OF SCHOOL LIBRARIES

COMPILED BY ELLEN L. ANDERSON

SCHOOL library service cannot be measured in terms of equipment, but good equipment and proper housing make the giving of service smoother and more efficient. This bibliography is an annotated and selected list of references intended to show what schools have done for their libraries, and to give concrete suggestions to those interested in beginning a school library or in improving an old one. About one-third of the references are dated prior to 1930; for the most part, they are the classics—Certain, Nunn, Dana—containing much that is still of value. Nothing earlier than 1915 is included. The majority of the references are after 1930.

Flexibility of standards is one of the outstanding trends in school library set-ups. Beyond certain basic statements, scope is left for adaptability to peculiar conditions. Most authorities seem to agree that a centralized library, or library suite, is best, with an arrangement which will create an informal atmosphere while maintaining the necessary order. Elementary, junior, and senior high school libraries, both classroom and centralized, are considered here.

Administration, general standards, and the book collection have not been included. A definite effort has been made to limit this list solely to articles dealing with the physical aspects of the library as a room to be used for the housing of books and the comfort and convenience of the persons using those books.

Little information is given on price lists and costs. Such lists vary too greatly from time to time and from place to place to be of any permanent value, and the few mentions of cost here given are offered only as suggestions.

1. **The administration of the high school library.** Library occurrent, 9:48–50, April–June 1929.

Library room requirements of Indiana, with a list of supplies and equipment, and a brief discussion of housing, including location, shelves, and furnishings.

2. **American library association.** Planning the school library. Chicago, Ill., The association, 1928. 8 p. illus., plans.

Gives essentials and states briefly desirable features of location, space, equipment, and finishes.

3. ——— Education committee. A handbook for teacher-librarians. Chicago, Ill., The association, 1931. 52 p. illus.

Lists suggested furniture, equipment, and supplies. Includes an article on "Making over an old classroom into a library", by E. Riddell White.

4. ——— School libraries committee. School library yearbook, no. 5. Chicago, Ill., The association, 1932. 253 p. illus., plans.

Standards for elementary schools, with lists of equipment and supplies on pages 5–9; junior and senior high school libraries on pages 13–16; and architecture and planning, with plans and descriptions of Los Angeles school libraries on pages 159–175.

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5. Arden, Harriette. DeWitt Clinton high school library. Library journal, 55: 309–10, April 1, 1930. illus.

The librarian of a modern high school describes the library which has a reading room for teachers, two conference rooms, and a work room. It serves a school of about 8,000.

6. Baer, Alice H. School library decoration. *In* Department of elementary school principals, 12th yearbook. p. 217–219. Washington, D. C., National education association, June 1933. (Bulletin, vol. 12, no. 5.)

Suggestions for beauty as well as utility.

7. Barker, Joseph W. Some aspects of library lighting from the viewpoint of an illuminating engineer. Library journal, 59: 243–46, March 15, 1934.

A discussion of illumination, including intensity, glare, and proper installation.

8. Beatty, Willard W. Planning the elementary school library. *In* American school and university, 1930–31. p. 306–310. New York, N. Y., American school publishing corporation, 1930. illus., plans.

The library is the nucleus of the school at Bronxville, N. Y., serving as the link between the elementary and high schools.

9. Blair, John J. The design and equipment of the school library room. High school journal, 6: 93–95, April 1923. illus., plans.

Location, dimensions, floor plans, furnishings, and workroom of the library, and its importance as a laboratory.

10. Bolmeier, E. C. Summary of research and opinion of library planning. *In* Department of elementary school principals, 12th yearbook. p. 220–226. Washington, D. C., National education association, June 1933. plans. (Bulletin, vol. 12, no. 5.)

School library location, floor plans, decoration, equipment, furniture, with specifications.

11. Book supports. Library journal, 56: 221–22, March 1, 1931. illus.

Illustrations and descriptions of various types.

12. Bostwick, Arthur E. Combining the school library and the public library. *In* American school and university, 1929–30. p. 283–286. New York, N. Y., American school publishing corporation, 1929. illus.

Location, size, and equipment of a branch library within the school, serving a dual function.

13. Bulletin boards. Library journal, 55: 211, March 1, 1930. illus.

Pictures of different types.

14. Burgess, Helen M. Beaver country day school library. Library journal, 53: 442–43, May 15, 1928. illus.

Description of a private school library serving from the fourth grade through high school, with some special mention of decoration and shelving.

15. California. Department of education. Effective use of library facilities in rural schools. Sacramento, Calif., The department, 1934. 62 p. illus., plans. (Bulletin no. 11, June 1, 1934.)

Discusses the care of books, room, and equipment. Especially useful to rural teachers who want help in planning a school library.

16. ——— Library in the elementary school. Sacramento, Calif., The department, 1935. 140 p. illus., plans. (Bulletin no. 18, 1935.)

Recommendations for the physical set-up for classroom and central libraries, including shelving, furniture, with specifications, and equipment, with special mention of bulletin boards.

17. Cannon, Carl. Book trucks. Library journal, 56: 213–18, March 1, 1931. illus.

Complete description of various types and their uses.

18. Cant, Monica. School and college library practice. London, George Allen and Unwin, ltd., 1936. 144 p. illus.

Planning and equipment, including librarian's office, discussion room, lighting, heating, flooring, and shelving, are discussed on p. 25–33.

19. Capacity of high school library room. Library journal, 50: 454–55, May 15, 1925.

Necessary amount of space for each person using the library as ascertained by the Committee on standards of the American Library Association.

20. Carnegie United Kingdom trust. Libraries in secondary schools. A report . . . by the Committee appointed to inquire into the provision of libraries in the secondary schools in Great Britain and Northern Ireland. Edinburgh, T. and A. Constable, ltd., 1936. 85 p. illus., plans.

Library accommodations and equipment are noted especially on p. 1–25. Actual conditions in the school libraries of Great Britain are discussed, and standards for the improvement of the old ones and the building of new ones are set up, with mention of capacity, reading alcoves, lighting, heating, shelving, furniture.

21. Case, Roscoe D. The platoon-school library. *In* The platoon school in America. p. 158–162. Stanford University, Calif., Stanford university press, 1931. illus., plans.

Plan for a "double library", with separate rooms for primary and elementary grades, and a discussion of size, supplementary rooms, chairs and tables, and general equipment.

22. Certain, Casper C. Elementary school library as defined in dollars and cents. *In* National education association addresses and proceedings. p. 646–651. Washington, D. C., The association, 1923.

Outlines actual conditions in rural, small, and average elementary schools, describing the equipment found there.

23. ——— Elementary school library stands. Chicago, Ill., American library association, 1925. 36 p.

Report of the joint committee on equipment and housing. Lists equipment with prices, and gives a glimpse of library conditions in rural schools.

24. ——— School library as a problem in architectural design. *In* National education association addresses and proceedings, p. 1280–1285. Washington, D. C., The association, 1922.

List of specifications, including lighting, finishes, bulletin boards, shelving, doors, workrooms, and conference rooms.

25. ——— Standard library organization and equipment for secondary schools of different sizes. Washington, D. C., National education association, Department of secondary education, Committee on library organization and equipment, 1920. 48 p.

Housing and equipment, including location, capacity shelving, lists of essential furniture and apparatus, and the library suite, are discussed on p. 11–16.

Also in: New York State university. Standard library organization and equipment for secondary schools. Library school bulletin, no. 45, Albany, 1920; *and in* National education association addresses and proceedings, 1918. p. 691–719.

26. ——— *and* Styles, G. W. School library as an architectural problem. American school board journal, 67: 40–42, July 1923. plans.

Includes remodeling, lighting, finishing, shelving, location, capacity, and furniture.

27. Chairs. Library journal, 55: 207–10, March 1, 1930. illus.

Standards for well-built, comfortable chairs of different types, designed for library use.

28. Childs, Frank A. Planning libraries for elementary and junior high schools. American school board journal, 82: 63–66, January 1931. illus., plans.

Deals with the two chief types—classroom and centralized—as architectural problems. Shows trends in room arrangement and equipment; lists steps for adequate planning, with suggestive plans and pictures.

29. Childs, W. P. Some details of school libraries in southern California. American school board journal, 48: 56, January 1929. illus.

Includes location, size, floor covering, shelving, and ratio of space to pupils; based on actual studies of California schools; concludes with seventeen recommendations.

30. Clendening, Frances. School library discipline. School executives magazine, 52: 64–65, October 1932.

Discusses library equipment, emphasizing its effect upon discipline.

31. Cole, Thomas R. A well-integrated public school library. *In* American school and university, 1932–33, p. 214–216. New York, N. Y., American school publishing corporation, 1932. illus., plans.

Arrangement of equipment of the James Monroe junior high school library suite in Seattle, Washington. Located next to the study hall, it includes two "reading-literature" rooms, a conference room, and a workroom.

32. Curtis, Helen P. Library that children built; Buxton country day school in New Jersey. Woman's home companion, 61: 35–36, May 1934. illus.

A separate building made by the children themselves at a cost of $1,000.

33. Dana, John C. A library primer. 3rd ed. New York, N. Y., Library Bureau, 1920. 263 p. illus., plans.

Gives a background for all types of library work. On pages 28–52, are floor plans and sketches of equipment, including chairs, tables, desks, and shelving, and a general discussion of rooms, fixtures, and furniture.

34. Darney, Daniel *and* Koestler, Teresa F. Ideas for the small school library. Wilson bulletin, 5: 66–67. September 1930. diagr.

A bookcase for the library with dimensions and working directions for construction by the pupils.

35. Davis, Frances E. First graders' library. Ohio schools, 7: 376, December 1929. illus.

A simple classroom library for a 1a grade, built as a class project.

36. Donovan, John J. Library. *In* A method of procedure and checking schedule for planning school buildings and their equipment. p. 55–58. Milwaukee, Wis., Bruce publishing company, 1932. illus., plans.

Working checks for designing libraries for the elementary and senior high schools.

37. ——— The school library. *In* School architecture. p. 291–304. New York, N. Y., The Macmillan company, 1921. illus., plans.

Includes location, size, flooring, ventilation, lighting, stacks, doors, finish, equipment, shelving, chairs, desks, and fireproofing.

38. Eastman, Linda A. Furniture, fixtures, and equipment. rev. ed. Chicago, Ill., American library association, 1927. 19 p. (Manual of library economy, no. 11.)

Has suggestions on floor coverings, lighting, and chairs.

39. Eaton, Anne T. School library service. Chicago, Ill. American library association, 1923. 44 p.

Library rooms and equipment, seating, shelving, tables, chairs, catalog cases, and other furniture are discussed on pages 4–10.

40. Engelhardt, Nicholas L. Library. *In* Standards for junior high school buildings. p. 124–129. New York, N. Y., Teachers college, Columbia university, 1932. illus.

Physical requirements for the junior high school library, including size, arrangement, and furniture.

41. Fargo, Lucile F. The library in the school. Chicago, Ill., American library association, 1930. 453 p. illus., plans.

The housing and equipment of the school library are discussed on pages 211–267. The discussion includes plans and estimates, location, number, and size of rooms, with their entrances and exits, built-in and other standard equipment, floors, finishes, walls, heating, lighting, ventilating, remodeling, chairs, tables, and desks. Gives suggestions for the rural library, and a list, with prices, of initial cost of equipment and supplies; includes specifications.

42. ——— Program for school library service. Chicago, Ill., American library association, 1930. 218 p.

Brief discussion of housing standards, seating capacity, workroom, and equipment on pages 108–111. Suggestions for location, size, shelving, furniture, and arrangement on pages 177–181.

43. ——— School library planning and equipment. *In* American school and university, 1935. p. 227–232. New York, N. Y., American school publishing corporation, 1935. illus., plans.

Includes spacing and estimating of shelving and storage, chairs and tables, lighting, the library suite, the workroom, and decoration.

44. Fegan, Ethel S. School libraries: practical hints on management. London, Heffer, 1928. 105 p.

Lighting and shelving on pages 7–11.

45. Floor plans for the elementary school library. *In* Department of elementary school principals, 12th yearbook. p. 227–236. Washington, D. C., National education association, June 1933. plans. (Bulletin, vol. 12, no. 5.)

Summarizes research and opinion on library planning; suggests floor plans and equipment layouts.

46. Fourteen points on ventilation and lighting. Library journal, 53: 92, January 15, 1928.

Fourteen rules for good ventilation and lighting; a summary of S. H. Ranck's points in Architectural Forum, December 1927.

47. Fuchs, Florence C. Labor and money saving devices in the catalog department. Library journal, 58: 573–77, July 1933. illus.

Description of such devices as the typewriter, line-a-time, multigraph, photostat, dexigraph, mimeograph, electric stylus, and electric eraser.

48. Giese, William C. High school library. American school board journal, 76: 74, January 1928. plan.

Includes plan of the Racine high school library with brief description and minimum essentials.

49. Hadley, Chalmers. Library buildings. Chicago, Ill. American library association, 1924. 154 p. illus., plans.

On pages 141–145, gives plans and description, including cost, of the library in the Technical high school in Omaha; designed primarily for a large city high school.

50. Hawaii. Department of public instruction. The library. Honolulu, Hawaii, The department, 1929. 45 p. plans. (Junior high school series, bulletin no. 2, 1929.)

On pages 10–12 are lists of equipment, including suggestions for location, lighting, shelving, furniture, workroom, and the library classroom. No prices nor specifications.

51. Henderson, Olive G. *and* Rowell, Hugh G. Eyes and the library. Library journal, 59: 237–42, March 15, 1934. illus.

Description of library lighting and equipment; includes brief discussion of school libraries and their problem; natural and artificial light; and tilt-topped tables and desks.

52. Higgins, Thomas J. A check list for junior-high-school buildings. American school board journal, 85: 50–51; 66; August–September 1932.

Used successfully in Chicago schools; page 50 has a check list for libraries.

53. ——— A check list for senior-high-school buildings. American school board journal, 86: 51–52; 28; 54; January–March 1933.

Library check list on page 51.

54. Hill, Andrew P., *jr.* The modern high school and its library. Nations schools, 5: 25–34, March 1930. illus., plans.

Discusses desirability of space, lighting, ventilation, and general equipment from the architect's viewpoint. Includes a score card for library diagnosis.

55. Horrocks, Arthur J. The building of fine library furniture. Library journal, 55: 202–04, March 1, 1930.

Discusses essentials and manufacturing of good library furniture, selection of lumber, veneer, and the building process.

56. Kansas City, Mo. Board of education. Activities of the library platoon school. Kansas City, Mo., 1928. 110 p. illus., plans.

Lists of supplies with prices are given, and chairs, tables, vertical file, and the rooms themselves are discussed on pages 26–28. Has specifications.

57. Kentucky. Department of education. High school library; a handbook. Frankfort, Kentucky, The department, 1936. 37 p. illus. (Educational bulletin, vol. 3, no. 2.)

Suggestions for housing and equipment on pages 9–15; lists of library supplies and their prices on pages 13–15.

58. Kethley, W. M. Lake Memorial library in the Enochs junior high school. American school board journal, 69: 51, July 1924. illus., plans.

Actual conditions in Jackson, Mississippi, where library was equipped for $3,000; it has a stack room, and a reading room which accommodates 60 students.

59. King, William A. The elementary school library. New York, N. Y., Charles Scribner's sons, 1929. 224 p. illus., plans.

Pages 44–63 contain lists of supplies, suggested budget, and discussion of location, capacity, lighting, shelving, furniture, and equipment.

60. Koch, Theodore W. Library chairs and reading tables. Library journal, 58: 293–300, April 1, 1933. illus.

Designs, standards, and principles.

61. Lamb, J. P. The interior decoration of libraries. Librarian and book world, 22: 67–70, November 1932.

Furniture, lighting, color schemes, and decoration.

62. Langfitt, R. Emerson *and others.* The small high school at work. New York, N. Y., American book company, 1936. 660 p. illus., plans.

Chapter fourteen, p. 277–304, presents material on enriching the school curriculum through the library, the library room—type, floor plans, with illustrations, and discusses essential equipment and shelving. The standards listed in the American library association school yearbook no. 5 are reprinted here.

63. Lewis, Willard P. The care of maps and atlases in the library. Library journal, 55: 494–96, June 1, 1930. illus.

Filing equipment for maps and atlases.

64. Library bureau. School libraries; furniture and supplies. Cambridge, Mass., The Bureau, 1924. 40 p. illus., plans.

Photographs and plans of well-equipped school libraries, with specifications.

65. Library equipment and appliances. American library association bulletin, 28: 337–45, June 1, 1934. illus.

Library furniture and equipment, including poster, display, and catalog cases, book trucks, desks, and tables.

66. Little, Margaret A. Public library in the class-room. American childhood, 22: 19, 53, November 1936.

A second grade builds its own library in a corner of the classroom, including furniture, decoration, and painting.

67. Logasa, Hannah. The high school library. New York, N. Y., Appleton, 1928. 238 p.

Discussion of location, furniture, decoration, lighting, ventilation, capacity, flooring, shelving, and seating on pages 33–50.

68. Los Angeles, Calif. Board of education. The school library system of Los Angeles. Los Angeles, Calif., The board, 1933. 212 p. illus., plans. (School publication no. 235.)

Covers planning and equipping of school libraries; describes those in various Los Angeles high schools. Gives plans, suggestions, and specifications.

69. McCollough, Ethel F., *and* Van Buren, Maud. Essentials in library administration. 4th ed., rev. Chicago, Ill., American library association, 1931. 72 p. illus.

Furniture, fixtures, and supplies are discussed on pages 12–19.

70. MacDonald, Angus S. Effective library lighting. Architectural forum, 56: 631–34, June 1932. illus.

Types of lighting, and use of walls as reflectors.

71. ——— Library lighting. Library journal, 56: 203–10, March 1, 1931. illus.

Includes use of color and the reflecting value of walls and ceiling; indirect and table lighting.

72. Maxwell, Charles R. *and* Kilzer, Louis R. The high school library. *In* High school administration. p. 400–424. New York, N. Y., Doubleday, Doran, and company, inc., 1936.

Discusses the various types of high school libraries, including separate or central library-study hall, classroom, departmental libraries, and the high school branch of the public library. Brief notes on capacity and equipment.

73. Missouri. Department of education. Library manual for senior and junior high schools. Jefferson City, Mo., The department, 1930. 75 p.

Useful for small schools; gives standards for rooms and equipment.

74. ——— Library unit plans. *In* Schoolhouse planning and construction. p. 90–95. Jefferson City, Mo., The department, 1933. illus., plans. (State education bulletin no. 2.)

Simple, practical suggestions for school libraries by a state superintendent and the director of school building service; including location, arrangement, lighting, finishing, and specifications for shelving and furniture.

75. Model plans for school library room. Library journal, 58: 465, May 15, 1933.

A library for the small school to be set up in any standard sized classroom, prepared by the State Department of Education, Atlanta, Georgia.

76. Moore, Lois. Building a primary library. Wilson bulletin, 6: 195–98, November 1931. illus.

The children of a first and second grade in Watseka, Ill., make a classroom library.

77. Moshier, E. Alice. The decoration of the school library. New York Libraries, 14: 198–202, May 1935.

Emphasizes the necessity of creative decoration; the use of simplicity, repetition and contrast, subordination, and balance.

78. New automatic dumb waiter perfected. Library journal, 58: 603, July 1933. illus.

Useful for schools because comparatively inexpensive and easy to install in an old building with little alteration. Not needed in small school libraries, or in libraries where all supplies and books are on one level.

79. Notes from the library field. High school journal, 6: 106, 108–09, April 1923.

Description of libraries in the Richard J. Reynolds Memorial high school, New Hanover high school, the Durham high school in North Carolina.

80. Nunn, Janet H. Planning and equipping a high school library. Public Libraries, 20: 406–09, November 1915.

Deals especially with furnishing and equipping; planned essentially for the city high school. Old, but still valuable.

81. Peacock, B. Marjorie. A school and club librarians' handbook . . . London, Grafton and co., Coptic House, 1920. 90 p. illus., plans.

Furniture, fittings, building, and arrangement, including lighting, heating, ventilation, flooring, decoration, and shelving on pages 66–76.

82. Power, Effie L. Library service for children. Chicago, Ill., American library association, 1930. 320 p. illus., plans.

Chapter eight deals with planning and equipment of the children's room of the public library, but most of the standards apply equally well to the library in the elementary school.

83. Proctor, William M., *and* Ricciardi, Nicholas, *eds.* [Library.] *In* The junior high school; its organization and administration. p. 41–44, 55–56. Stanford University, Calif., Stanford university press, 1930. plans.

Size, flooring, lighting.

84. Ranganathan, Shiyali R. The physiology and anatomy of the heart of the school. Modern librarian, 1: 49–55, January-February, 1931. plans.

Housing and equipment of the school library in India. Shelving and windows are discussed in some detail.

85. Rogers, Don C. The Century of Progress school. *In* Department of elementary school principals, 12th yearbook. p. 213–216. Washington, D. C., National education association, 1933. plan. (Bulletin, vol. 12, no. 5.)

Description of a model library suite.

86. ——— Special rooms for new Chicago elementary school buildings. American school board journal, 88: 34, 56, January 1934. plans.

Library unit of Chicago's model elementary school building, with plan. Especially designed for an experimental and progressive school.

87. Roloff, Irene. By all means—a room library. Instructor, 46: 24, 74, November 1936.

A second grade in South Bend, Indiana, makes a classroom library, using orange crates as a basis for its furnishings, including chairs, tables, and bookcases.

88. Sampson, H. R., *ed.* Tables and chairs. Wilson bulletin, 9: 158, November 1934.

Valuable suggestions from the Remington-Rand company concerning tables and chairs, with specifications.

89. Score card for school libraries. High school journal, 11: 150–51, April 1928. plan.

Basic standards for housing and equipping, adapted and abridged from Wilson's School library management.

90. Smith, Robert D. Hilton. Library buildings: their heating, lighting, and ventilation. London, Library association, 1933. 68 p.

Methods of heating, natural and artificial lighting, wall surfaces for library interiors, and decoration.

91. Spain, Charles L., *and others.* The school library. *In* The public elementary school plant. p. 268–296. Chicago, Ill., Rand McNally and company, 1930. illus., plans.

Considers the relationship of the library to the school plant, and includes plans for layout and equipment.

92. Stearns, Lutie G. Essentials in library administration. 3rd ed., rev. and enl. Chicago, American library association, 1922. 87 p.

Furniture, fixtures, and a list of supplies on pages 70–77.

93. Strayer, George D. *and* Engelhardt, Nicholas L. Library. *In* Standards for elementary school buildings. rev. ed. p. 122–125. New York, N. Y., Teachers college, Columbia university, 1933. illus., plans.

Standards and plans; location, area, finishing, and furniture, with suggestive specifications for the latter.

94. ——— The library. *In* Standards for high school buildings. p. 73–76. New York, N. Y., Teachers college, Columbia university, 1924. 95 p. illus.

Standard rooms and equipment; includes location, construction, finish, lighting, workrooms, and the library classroom.

95. Struthers, Alice. The school library. American school board journal, 71: 45–46, December 1925.

Report on library organization and equipment; includes plan of McKinley junior high school library in Los Angeles.

96. Texas. Department of education. The high school library. Austin, Tex., The department, 1935. 164 p. (Texas public schools bulletin no. 349.)

Standards of the Southern association of colleges and secondary schools; gives specifications for shelving, chairs, tables, cases, magazine racks, book trucks, and bulletin boards, with approximate cost of a reading room for 35 readers; list of supplies, furniture, and equipment for a library for a school of 500 or less.

97. Tilton, Edward L. School libraries. Library journal, 55: 250–54, March 15, 1930. plan.

Specific suggestions for location, areas, finishes, shelving, and bulletin boards.

98. **Trask, Lillia M. D.** The equipment problem. Special libraries. 23 : 161–63, April 1932.

Library floor, ceiling, walls, lighting, and equipment.

99. **Walter, Frank K.** Random notes on metal book stacks. Library journal, 53 : 297–300, April 1, 1928.

Materials, construction, adjustability of shelves, oversized shelves, finish, and lighting. Based on experience in the erection of shelves at the University of Minnesota.

100. **Warren, Dean M.** Library lighting—a scientific problem. Library journal, 59 : 247–48, March 15, 1934. illus.

Principles and standards; value of indirect lighting, and amount of light needed.

101. **Warren, Irene.** The high school library. American school board journal, 55 : 22–24, 51–52; 25–26, 77; November–December, 1917.

Two articles on the necessity of adequate library facilities, with practical suggestions for equipment. Includes method of determining amount of space; importance of good lighting and ventilation.

102. **West Virginia. Department of free schools.** Library standards and school lists. Charleston, West Virginia, The department, 1927. 69 p. illus., plan.

Includes location, area and capacity, shelving, closets, tables and chairs, workroom, and additional library rooms; has plan and a few specifications.

103. **Wilson, Louis R.** Standards for high school libraries. High school journal, 6 : 96–98, 110, April 1933. illus., plans.

Standards of the Southern association of colleges and secondary schools; includes arrangement and location, capacity, shelving, and equipment.

104. **Wilson, Martha.** School library management. 5th ed., rev. New York, N. Y. H. W. Wilson company, 1931. 209 p. illus.

Standard manual; first part devoted to the library rooms, location, structural features, lighting, size, shelving, capacity, and furniture.

105. **Witmer, Eleanor M.** Notes on library planning in Denver public schools. Library journal, 53 : 205–10, March 1, 1928. illus., plans.

Suggestions and plans for elementary or platoon, junior and senior high school libraries in a medium sized city school system.

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